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April 2, 2019

Kenrick Sifontes
Audit Director
Office of the State Comptroller
Division of State Government Accountability
110 State Street, 11th Floor
Albany, NY 12236

RE: STATUS REPORT - Audit Report on the Controls Over Equipment of the New York City Hospitals (2017-N-9)

Dear Mr. Sifontes:

Thank you for the opportunity to report the progress NYC Health + Hospitals has made in implementing the recommendations contained in the final audit report originally issued on January 9, 2019.

If you have any questions regarding our response, please call Mr. Christopher Telano, Chief Internal Auditor/Sr. Assistant Vice President at 646-458-5623.

Sincerely,

A handwritten signature in black ink, appearing to read "Mitchell Katz".

Mitchell Katz, MD

NYC Health + Hospitals' Response to the NYS Office of the State Comptroller Regarding Controls Over Equipment

NYC Health + Hospitals' is in the process of taking the following steps to address the key recommendations issued by the NYS Office of the State Comptroller in their "Controls Over Equipment" audit report (January 2019).

Recommendations and Corrective Action Plan:

1. Review the asset management system for accuracy, and implement a system of continuous monitoring.

The System has always maintained a process of random checks on assets in the asset management system, but will revisit increasing these checks in the future.

2. Implement a procedure to ensure that assets sent for repair are tracked and returned in a timely manner.

Management will implement a policy to ensure that items sent for repair are returned on a timely basis.

3. Communicate policies regarding asset disposal/transfer/tagging to all relevant personnel and ensure these policies are followed.

Training will be conducted with senior leadership at facilities regarding the relinquishment and transfer of assets to ensure that policies are properly followed.

4. Implement a formal system to monitor and track assets that have been mass-retired but are still in use.

NYC H+H will determine the best approach to a systematic tracking of mass-retired assets.

5. Verify that personnel properly tag all movable equipment.

H+H will conduct additional training to ensure that movable equipment is tagged in accordance with its policies and procedures

6. Investigate why the 18 assets identified in this report could not be accounted for.

NYC H+H will continue to investigate why the 18 assets identified in this report could not be accounted for.