# Office of the State Comptroller BUREAU OF STATE PAYROLL SERVICES

### INSTITUTION PAYROLL CALENDAR APRIL 1, 2018 – APRIL 30, 2019 LAG

Period Period Period No. No.

| $\nabla$ |    |     | AP | RIL 2               | 2018 |     |     |
|----------|----|-----|----|---------------------|------|-----|-----|
|          |    | MON |    | WED                 |      | FRI | SAT |
|          | 1  | 2   | 3  | 4                   | 5    | 6   | 7   |
| 1        | 8  | 9   | 10 | 4<br>11<br>18<br>25 | 12   | 13  | 14  |
|          | 15 | 16  | 17 | 18                  | 19   | 20  | 21  |
| 2        | 22 | 23  | 24 | (25)                | 26   | 27  | 28  |
|          | 29 | 30  |    | _                   |      |     |     |
|          |    |     |    |                     |      |     |     |

| OCTOBER 2018 |     |     |      |     |     |     |    |  |
|--------------|-----|-----|------|-----|-----|-----|----|--|
| SUN          | MON | TUE | WED  | THU | FRI | SAT |    |  |
|              | 1   | 2   | 3    | 4   | 5   | 6   |    |  |
| 7            | H   | 9   | (10) | 11  | 12  | 13  | 14 |  |
| 14           | 15  | 16  | 17   | 18  | 19  | 20  |    |  |
| 21           | 22  | 23  | (24) | 25  | 26  | 27  | 15 |  |
|              | 29  |     |      |     |     |     |    |  |

|   |     |     | M   | AY 2                | 018 |     |     |
|---|-----|-----|-----|---------------------|-----|-----|-----|
|   | SUN | MON | TUE | WED                 | THU | FRI | SAT |
|   |     |     | 1   | 2                   | 3   | 4   | 5   |
| 3 | 6   | 7   | 8   | 9<br>16<br>23<br>30 | 10  | 11  | 12  |
|   | 13  | 14  | 15  | 16                  | 17  | 18  | 19  |
| 4 | 20  | 21  | 22  | <b>(23)</b>         | 24  | 25  | 26  |
|   | 27  | H   | 29  | 30                  | 31  |     |     |

|     | NOVEMBER 2018 |     |          |     |     |     |    |  |  |  |
|-----|---------------|-----|----------|-----|-----|-----|----|--|--|--|
| SUN | MON           | TUE | WED      | THU | FRI | SAT |    |  |  |  |
|     |               |     |          | 1   | 2   | 3   |    |  |  |  |
| 4   | 5             | 6   |          | 8   |     |     | 16 |  |  |  |
| 11  | H             | 13  | 14       | 15  | 16  | 17  |    |  |  |  |
| 18  | 19            | 20  | 14<br>21 | H   | 23  | 24  | 17 |  |  |  |
| 25  | 26            | 27  | 28       | 29  | 30  |     |    |  |  |  |

|   | JUNE 2018 |     |     |                     |     |     |     |  |  |  |
|---|-----------|-----|-----|---------------------|-----|-----|-----|--|--|--|
|   | SUN       | MON | TUE | WED                 | THU | FRI | SAT |  |  |  |
|   |           |     |     | _                   |     | 1   | 2   |  |  |  |
| 5 | 3         | 4   | 5   | 6<br>13<br>20<br>27 | 7   | 8   | 9   |  |  |  |
|   | 10        | 11  | 12  | 13                  | 14  | 15  | 16  |  |  |  |
| 6 | 17        | 18  | 19  | (20)                | 21  | 22  | 23  |  |  |  |
|   | 24        | 25  | 26  | 27                  | 28  | 29  | 30  |  |  |  |
|   |           |     |     |                     |     |     |     |  |  |  |

|     | DECEMBER 2018 |     |            |     |     |     |    |  |  |  |
|-----|---------------|-----|------------|-----|-----|-----|----|--|--|--|
| SUN | MON           | TUE | WED        | THU | FRI | SAT |    |  |  |  |
|     |               |     | _          |     |     | 1   |    |  |  |  |
| 2   | 3             | 4   |            | 6   | 7   | 8   | 18 |  |  |  |
| 9   | 10            | 11  |            | 13  |     | 15  |    |  |  |  |
| 16  | 17            | 18  | (19)<br>26 | 20  | 21  | 22  | 19 |  |  |  |
| 23  | 24            | H   | 26         | 27  | 28  | 29  |    |  |  |  |
| 30  | 31            |     |            |     |     |     |    |  |  |  |

|   |     |    | JU  | LY 2       | 018 |     |     |
|---|-----|----|-----|------------|-----|-----|-----|
|   | SUN |    | TUE | WED        | THU | FRI | SAT |
| 7 | 1   | 2  | 3   | H          | 5   | 6   |     |
|   | 8   | 9  | 10  | 11         | 12  | 13  | 14  |
| 8 | 15  | 16 | 17  | 11 (18) 25 | 19  | 20  | 21  |
|   | 22  | 23 | 24  | 25         | 26  | 27  | 28  |
|   | 29  | 30 | 31  |            |     |     |     |
|   |     |    |     |            |     |     |     |

|     | J.  | ANU | JARY              | 201 | 9   |     |    |
|-----|-----|-----|-------------------|-----|-----|-----|----|
| SUN | MON | TUE | WED               | THU | FRI | SAT |    |
|     |     | H   | (2)               | 3   | 4   | 5   | 20 |
| 6   |     | 8   | 9                 |     | 11  |     |    |
| 13  | 14  | 15  | 16)<br>23<br>(30) | 17  | 18  | 19  | 21 |
| 20  | H   | 22  | 23                | 24  | 25  | 26  |    |
| 27  | 28  | 29  | (30)              | 31  |     |     | 22 |
|     |     |     | _                 |     |     |     |    |

|    |     |     | AUC | JUST          | 201 | 8   |     |
|----|-----|-----|-----|---------------|-----|-----|-----|
|    | SUN | MON | TUE | WED           | THU | FRI | SAT |
| 9  |     |     |     | (1)           | 2   | 3   | 4   |
|    | 5   | 6   | 7   | 8             | 9   | 10  | 11  |
| 10 | 12  | 13  | 14  | 8<br>15<br>22 | 16  | 17  | 18  |
|    | 19  | 20  | 21  | 22            | 23  | 24  | 25  |
| 11 | 26  | 27  | 28  | <b>29</b>     | 30  | 31  |     |

|     | FEBRUARY 2019 |     |             |     |     |     |    |  |  |
|-----|---------------|-----|-------------|-----|-----|-----|----|--|--|
| SUN | MON           | TUE | WED         | THU | FRI | SAT |    |  |  |
|     |               |     |             |     | 1   | 2   |    |  |  |
| 3   | 4             | 5   | 6           |     | 8   | 9   |    |  |  |
| 10  | 11            | 12  | (13)        |     |     |     | 23 |  |  |
| 17  |               | 19  | 20          | 21  | 22  | 23  |    |  |  |
| 24  | 25            | 26  | <b>(27)</b> | 28  |     |     | 24 |  |  |

|    |     | SEPTEMBER 2018 |     |                     |     |     |     |  |  |  |
|----|-----|----------------|-----|---------------------|-----|-----|-----|--|--|--|
|    | SUN | MON            | TUE | WED                 | THU | FRI | SAT |  |  |  |
|    |     |                |     |                     |     |     | 1   |  |  |  |
|    | 2   | H              | 4   | 5                   | 6   | 7   | 8   |  |  |  |
| 12 | 9   | 10             | 11  | 5<br>12<br>19<br>26 | 13  | 14  | 15  |  |  |  |
|    | 16  | 17             | 18  | 19                  | 20  | 21  | 22  |  |  |  |
| 13 | 23  | 24             | 25  | <b>(26)</b>         | 27  | 28  | 29  |  |  |  |
|    | 30  |                |     |                     |     |     |     |  |  |  |

|     |          | MAF | RCH:          | 2019 |     |     |    |
|-----|----------|-----|---------------|------|-----|-----|----|
| SUN | MON      | TUE | WED           | THU  | FRI | SAT |    |
|     |          |     |               |      | 1   | 2   |    |
| 3   |          |     | 6             |      | 8   | 9   |    |
| 10  | 11       | 12  | (13)          | 14   | 15  | 16  | 25 |
| 17  | 18       | 19  | 20            | 21   | 22  | 23  |    |
| 24  | 18<br>25 | 26  | (27)          | 28   | 29  | 30  | 26 |
| 31  |          |     | $\overline{}$ |      |     |     |    |

#### NEW FISCAL YEAR...2019-2020

Period No.



Payday is the Thursday following two weeks after the end date of the payroll period. When a payday falls on a holiday, the check will be dated the previous day.



### H = HOLIDAY

## INSTITUTION AGENCIES 2018-2019 ON A LAG BASIS

(Refer to Payroll Bulletins for Submission Dates)

| PAYROLL PERIOD                     | CHECK DATES  |
|------------------------------------|--------------|
| No. 1 March 29 – April 11          | April 26     |
| No. 2 April 12 – April 25          | May 10       |
| No. 3 April 26 – May 9             | May 24       |
| No. 4 May 10 – May 23              | June 7       |
| No. 5 May 24 – June 6              | June 21      |
| No. 6 June 7 – June 20             | July 5       |
| No. 7 June 21 – July 4             | July 19      |
| No. 8 July 5 – July 18             | August 2     |
| No. 9 July 19 – August 1           | August 16    |
| No. 10 August 2 – August 15        | August 30    |
| No. 11 August 16 – August 29       | September 13 |
| No. 12 August 30 – September 12    | September 27 |
| No. 13 September 13 – September 26 | October 11   |
| No. 14 September 27 – October 10   | October 25   |
| No. 15 October 11 – October 24     | November 8   |
| No. 16 October 25 – November 7     | November 21  |
| No. 17 November 8 – November 21    | December 6   |
| No. 18 November 22 – December 5    | December 20  |
| No. 19 December 6 – December 19    | January 3    |
| No. 20 December 20 – January 2     | January 17   |
| No. 21 January 3 – January 16      | January 31   |
| No. 22 January 17 – January 30     | February 14  |
| No. 23 January 31 – February 13    | February 28  |
| No. 24 February 14 – February 27   | March 14     |
| No. 25 February 28 – March 13      | March 28     |
| No. 26 March 14 – March 27         | April 11     |
|                                    |              |