

Schedule for Agency Payroll Submission and Report and File Availability

Payroll Period	Effective Dates	Check Date	Data Capture Sub-mission	Time Entry Submission	On-line Transactions Cutoff*	Misc. Payment File Sub-mission	Backend Splits Submission	Reports/Files Available
Inst 11 Lag	08/24 - 09/06	09/21/2000	08/30	08/28 - 09/06	09/06	09/06	09/14 Noon - 09/15	09/15
Inst 12 Current	09/07 - 09/20	09/21/2000	08/30	08/28 - 09/06	09/06	09/06	09/14 Noon - 09/15	09/15
Admin 12 Lag	08/31 - 09/13	09/27/2000	09/06	09/05 - 09/13	09/13	09/13	09/21 Noon - 09/22	09/22
Admin 13 Current	09/14 - 09/27	09/27/2000	09/06	09/05 - 09/13	09/13	09/13	09/21 Noon - 09/22	09/22
Inst 12 Lag	09/07 - 09/20	10/05/2000	09/13	09/12 - 09/20	09/20	09/20	09/28 Noon - 09/29	09/29
Inst 13 Current	09/21 - 10/04	10/05/2000	09/13	09/12 - 09/20	09/20	09/20	09/28 Noon - 09/29	09/29
Admin 13 Lag	09/14 - 09/27	10/11/2000	09/20	09/19 - 09/27	09/27	09/27	10/05 Noon - 10/06	10/06
Admin 14 Current	09/28 - 10/11	10/11/2000	09/20	09/19 - 09/27	09/27	09/27	10/05 Noon - 10/06	10/06
Inst 13 Lag	09/21 - 10/04	10/19/2000	09/27	09/26 - 10/03	10/03	10/03	10/12 Noon - 10/13	10/13
Inst 14 Current	10/05 - 10/18	10/19/2000	09/27	09/26 - 10/03	10/03	10/03	10/12 Noon - 10/13	10/13
Admin 14 Lag	09/28 - 10/11	10/25/2000	10/04	10/03 - 10/11	10/11	10/11	10/19 Noon - 10/20	10/20
Admin 15 Current	10/12 - 10/25	10/25/2000	10/04	10/03 - 10/11	10/11	10/11	10/19- Noon - 10/20	10/20
Inst 14 Lag	10/05 - 10/18	11/02/2000	10/11	10/10 - 10/18	10/18	10/18	10/26 Noon - 10/27	10/27
Inst 15 Current	10/19 - 11/01	11/02/2000	10/11	10/10 - 10/18	10/18	10/18	10/26 Noon - 10/27	10/27
Admin 15 Lag	10/12 - 10/25	11/08/2000	10/18	10/17 - 10/25	10/25	10/25	11/02 Noon - 11/03	11/03
Admin 16 Current	10/26 - 11/08	11/08/2000	10/18	10/17 - 10/25	10/25	10/25	11/02 Noon - 11/03	11/03
Inst 15 Lag	10/19 - 11/01	11/16/2000	10/25	10/24 - 11/01	11/01	11/01	11/09 Noon - 11/10	11/10
Inst 16 Current	11/02 - 11/15	11/16/2000	10/25	10/24 - 11/01	11/01	11/01	11/09 Noon - 11/10	11/10
Admin 16 Lag	10/26 - 11/08	11/22/2000	11/01	10/31 - 11/08	11/08	11/08	11/16 Noon - 11/17	11/17
Admin 17 Current	11/09 - 11/22	11/22/2000	11/01	10/31 - 11/08	11/08	11/08	11/16 Noon - 11/17	11/17
Inst 16 Lag	11/02 - 11/15	11/30/2000	11/08	11/07 - 11/14	11/14	11/14	11/22 Noon - 11/24	11/24
Inst 17 Current	11/16 - 11/29	11/30/2000	11/08	11/07 - 11/14	11/14	11/14	11/22 Noon - 11/24	11/24
Admin 17 Lag	11/09 - 11/22	12/06/2000	11/15	11/14 - 11/21	11/21	11/21	11/30 Noon - 12/01	12/01

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Admin 18 Current	11/23 - 12/06	12/06/2000	11/15	11/14 - 11/21	11/21	11/21	11/30 Noon - 12/01	12/01
Inst 17 Lag	11/16 - 11/29	12/14/2000	11/22	11/20- 11/29	11/29	11/29	12/07 Noon - 12/08	12/08
Inst 18 Current	11/30 - 12/13	12/14/2000	11/22	11/20 - 11/29	11/29	11/29	12/07 Noon - 12/08	12/08
Admin 18 Lag	11/23- 12/06	12/20/2000	11/29	11/28 - 12/06	12/06	12/06	12/14 Noon - 12/15	12/15
Admin 19 Current	12/07 - 12/20	12/20/2000	11/29	11/28 - 12/06	12/06	12/06	12/14 Noon - 12/15	12/15
Inst 18 Lag	11/30 - 12/13	12/28/2000	12/06	12/05 - 12/12	12/12	12/12	12/21 Noon - 12/22	12/22
Inst 19 Current	12/14 - 12/27	12/28/2000	12/06	12/05 - 12/12	12/12	12/12	12/21 Noon - 12/22	12/22
Admin 19 Lag	12/07 - 12/20	01/03/2001	12/13	12/12 - 12/19	12/19	12/19	12/28 Noon - 12/29	12/29
Admin 20 Current	12/21 - 01/3/01	01/03/2001	12/13	12/12 - 12/19	12/19	12/19	12/28 Noon - 12/29	12/29
Inst 19 Lag	12/14 - 12/27	01/11/2001	12/20	12/18 - 12/27 Noon	12/27 Noon	12/27 Noon	01/04 Noon - 01/05	01/05
Inst 20 Current	12/28 - 1/10/01	01/11/2001	12/20	12/18 - 12/27 Noon	12/27 Noon	12/27 Noon	01/04 Noon - 01/05	01/05
Admin 20 Lag	12/21 - 01/3/01	01/17/2001	12/26	12/26 - 01/03 Noon	01/03 Noon	01/03 Noon	01/11 Noon - 01/12	01/12
Admin 21 Current	01/04 - 01/17	01/17/2001	12/26	12/26 - 01/03 Noon	01/03 Noon	01/03 Noon	01/11 Noon - 01/12	01/12
Inst 20 Lag	12/28 - 01/10	01/25/2001	01/03	01/02 - 01/09	01/09	01/09	01/18 Noon - 01/19	01/19
Inst 21 Current	01/11 - 01/24	01/25/2001	01/03	01/02 - 01/09	01/09	01/09	01/18 Noon - 01/19	01/19
Admin 21 Lag	01/04 - 01/17	01/31/2001	01/10	01/09 - 01/17	01/17	01/17	01/25 Noon - 01/26	01/26
Admin 22 Current	01/18 - 01/31	01/31/2001	01/10	01/09 - 01/17	01/17	01/17	01/25 Noon - 01/26	01/26
Inst 21 Lag	01/11 - 01/24	02/08/2001	01/17	01/16 - 01/24	01/24	01/24	02/01 Noon - 02/02	02/02
Inst 22 Current	01/25 - 02/07	02/08/2001	01/17	01/16 - 01/24	01/24	01/24	02/01 Noon - 02/02	02/02
Admin 22 Lag	01/18 - 01/31	02/14/2001	01/24	01/23 - 01/31	01/31	01/31	02/08 Noon - 02/09	02/09
Admin 23 Current	02/01 - 02/14	02/14/2001	01/24	01/23 - 01/31	01/31	01/31	02/08 Noon - 02/09	02/09
Inst 22 Lag	01/25 - 02/07	02/22/2001	01/31	01/30 - 02/07	02/07	02/07	02/15 Noon - 02/16	02/16
Inst 23 Current	02/08 - 02/21	02/22/2001	01/31	01/30 - 02/07	02/07	02/07	02/15 Noon - 02/16	02/16

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Admin 23 Lag	02/01 - 02/14	02/28/2001	02/07	02/06 -02/13	02/13	02/13	02/22 Noon - 02/23	02/23
Admin 24 Current	02/15 - 02/28	02/28/2001	02/07	02/06 - 02/13	02/13	02/13	02/22 Noon - 02/23	02/23
Inst 23 Lag	02/08 - 02/21	03/08/2001	02/14	02/13 - 02/21	02/21	02/21	03/01 Noon - 03/02	03/02
Inst 24 Current	02/22 - 03/07	03/08/2001	02/14	02/13 - 02/21	02/21	02/21	03/01 Noon - 03/02	03/02
Admin 24 Lag	02/15 - 02/28	03/14/2001	02/21	02/20 - 02/28	02/28	02/28	03/08 Noon - 03/09	03/09
Admin 25 Current	03/01 - 03/14	03/14/2001	02/21	02/20 - 02/28	02/28	02/28	03/08 Noon - 03/09	03/09
Inst 24 Lag	02/22 - 03/07	03/22/2001	02/28	02/27 - 03/07	03/07	03/07	03/15 Noon - 03/16	03/16
Inst 25 Current	03/08 - 03/21	03/22/2001	02/28	02/27 - 03/07	03/07	03/07	03/15 Noon - 03/16	03/16
Admin 25 Lag	03/01 - 03/14	03/28/2001	03/07	03/06 - 03/14	03/14	03/14	03/22 Noon - 03/23	03/23
Admin 26 Current	03/15 - 03/28	03/28/2001	03/07	03/06 - 03/14	03/14	03/14	03/22 Noon - 03/23	03/23
Inst 25 Lag	03/08 - 03/21	04/05/2001	03/14	03/13 - 03/21	03/21	03/21	03/29 Noon - 03/30	03/30
Inst 26 Current	03/22 - 04/04	04/05/2001	03/14	03/13 - 03/21	03/21	03/21	03/29 Noon - 03/30	03/30
Admin 26 Lag	03/15 - 03/28	04/11/2001	03/21	03/20 - 03/28	03/28	03/28	04/05 Noon - 04/06	04/06
Admin 1 Current	03/29-04/11	04/11/2001	03/21	03/20 - 03/28	03/28	03/28	04/05 Noon - 04/06	04/06
Inst 26 Lag	03/22 - 04/04	04/19/2001	03/28	03/27 - 04/04	04/04	04/04	04/12 Noon - 04/13	04/13
Inst 1 Current	04/05 - 04/18	04/19/2001	03/28	03/27 - 04/04	04/04	04/04	04/12 Noon - 04/13	04/13

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