

**We'd like you
to reconsider!**

For more information on Direct Deposit – check out these Internet sites:

Frequently Asked Questions

www.osc.state.ny.us/payroll/files/ddfaq.pdf

Direct Deposit Enrollment Form

www.osc.state.ny.us/payroll/files/ac2772.pdf

An Introduction to Getting Paid by NYS

www.osc.state.ny.us/payroll/files/gettingpaid.pdf

DIRECT DEPOSIT ADVICE

Safe

Secure

Convenient

Office of the State Comptroller
Thomas P. DiNapoli



Bureau of State Payroll Services

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We asked why you don't have Direct Deposit.

And many of

- ◆ You're satisfied with receiving a paycheck.
- ◆ You feel you have more control with a paycheck (the ability to deposit into multiple accounts each payday).
- ◆ You like to see your paycheck and make sure it's the correct amount.
- ◆ You find no benefit in Direct Deposit because you need to get cash on payday.
- ◆ You were never asked to enroll in Direct Deposit.

WHAT IS DIRECT DEPOSIT?

Direct Deposit is the electronic transfer of your paycheck into your bank account(s).

WHAT IS A DIRECT DEPOSIT ADVICE?

It's similar to a pay stub. It lists your gross and net pay along with your withholding and other deductions. You'll receive an advice in place of your paycheck.

| Direct Deposit Distribution | | | | NON-NEGOTIABLE | |
|-----------------------------|--------------|------------|---------|-------------------|--------|
| Transit # | Account Type | Account # | Deposit | NET DISTRIBUTIONS | |
| 221379251 | Savings | 2182 | 50.00 | Advice # 06041220 | 703.33 |
| 023000023 | Checking | 1234567890 | 653.33 | Check # | |
| Total | | | 703.33 | Total | 703.33 |

DO YOU NEED CASH ON PAYDAY?

Then Direct Deposit is perfect for you! If you are out sick, on vacation or can't get to work or the bank because of bad weather – Direct Deposit allows you to automatically gain access to your money. When payday comes around, your paycheck is deposited right into your account(s). You can withdraw cash from Automatic Teller Machines (ATMs) conveniently located throughout the country.

DO YOU REALLY HAVE MORE CONTROL WITH A PAYCHECK?

Direct Deposit gives you complete control of your finances. You designate the financial institution(s) and the account(s) to receive your funds. And you can choose up to a maximum of eight different accounts at one or multiple financial institutions.

TOP FIVE REASONS YOU SHOULD HAVE DIRECT DEPOSIT!

1. Direct Deposit is safe and confidential.
2. If a paycheck is lost or stolen, it can take up to two weeks to replace it. With Direct Deposit, there is no risk of lost or stolen checks.
3. Direct Deposit can save time and money. It's estimated that by using Direct Deposit, employees could save an equivalent of three workdays each year and \$8.50 per trip to the bank.
4. Money is deposited automatically into your designated account(s), even if you didn't make it to work on payday.
5. Direct Deposit helps you manage your finances.