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## **Unclaimed Property Relating to Museum and Military Property**

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The following information corresponds to [Section 233-aa of the New York's Education Law](#) and [Section 335 of the New York's Banking Law](#). For more information, refer to those sections of the statute.

This document includes the following sections:

[What We Do With Reported Items](#)

[How to Report Museum and Military Property](#)

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### **What We Do With Reported Items**

The New York State Comptroller's Office of Unclaimed Funds maintains a list of certain properties that have been left in museums, historical societies, zoological gardens, aquariums, botanical gardens, arboreta and other such institutions which are presumed to be abandoned. Items that fall into this category which are currently held by these institutions are listed on our web site for 180 days so claims to the properties can be established. If the museum does not receive contact from any person who can provide documentation or other evidence establishing an ownership interest in the property prior to or within 30 days following the conclusion of the unclaimed funds registry posting, the museum shall acquire title to the property.

We also list any military awards, medals, or decorations that were found among the contents of abandoned safe deposit boxes. Military items are held by the Division of Military and Naval Affairs. These items will remain on our web site until they are claimed. If you think you may be the entitled owner of a listed military item, you must contact the Division of Military and Naval Affairs to claim the item.

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### **How To Report Museum and Military Property**

[Excel Spreadsheet](#)

1. Click on the Excel Spreadsheet link above and enter the date, organization name, contact name, phone number and address into the Excel spreadsheet.

2. Enter a description of the property with as much detail as possible, acquisition date or approximate date), property owner name and address.

3. You can submit your report via email to [NYSRPU@osc.ny.gov](mailto:NYSRPU@osc.ny.gov) or mail it to New York State Comptroller Office, Office of Unclaimed Funds, 110 State Street, Albany, NY 12236.

4. If you are reporting military property you must also make arrangements to have the items delivered to the Division of Military and Naval affairs where the items will be stored and/or displayed in the New York state Military Museum and Veterans Research Center.

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