# NEW YORK LOCAL GOVERNMENT ASSISTANCE CORPORATION BY-LAWS

### ARTICLE I

#### THE CORPORATION

- SECTION 1. <u>The Corporation</u>. The New York Local Government Assistance Corporation (the "Corporation") is a corporate governmental agency constituting a public benefit corporation.
- SECTION 2. <u>Acts of the Corporation</u>. All acts, agreements and documents of the Corporation shall be performed or executed in the name of the Corporation by a Director or other duly authorized officer of the Corporation.
- SECTION 3. <u>Certification of Instruments</u>. Each Director or other duly authorized officer of the Corporation shall have the authority, when necessary or appropriate, to certify the records, proceedings, rules and regulations and other instruments of the Corporation and to affix and attest to the official seal of the Corporation on contracts and other instruments of the Corporation.
- SECTION 4. <u>Administration</u>. The powers, organization and administration of the Corporation shall be in accordance with the provisions of the New York Local Government Assistance Corporation Act, other applicable laws and these By-Laws.
- SECTION 5. <u>Fiscal Year</u>. The fiscal year of the Corporation shall begin April 1 and end the following March 31.
- SECTION 6. <u>Seal of the Corporation</u>. The official seal of the Corporation shall be in such form as may be determined, from time to time, by the resolution of the Directors of the Corporation. No document properly executed by a Director or other duly authorized officer or employee of the Corporation on behalf of the Corporation shall be required to be sealed to be

binding and effective. The seal on any corporate obligation for the payment of money may be a facsimile.

SECTION 7. Offices. The principal office and place of business of the Corporation shall be located in the city of Albany, New York, State of New York. The Corporation may also have other offices at such other places within the State of New York as may be deemed necessary by the Directors of the Corporation.

## ARTICLE II DIRECTORS

SECTION 1. <u>Directors</u>. The business and affairs of the Corporation shall be managed by the Directors of the Corporation, who shall be selected and shall hold office as provided in the New York Local Government Assistance Corporation Act.

SECTION 2. <u>Compensation of Directors</u>. The Directors of the Corporation shall serve without salary, but each Director shall be reimbursed for actual necessary expenses incurred in the performance of such Director's official duties as a Director of the Corporation.

SECTION 3. <u>Chairperson and Vice-Chairperson</u>. The Governor shall designate a Chairperson and a Vice-Chairperson from among the Directors. The Chairperson shall preside over all meetings of the Directors and shall have such other duties as the Directors of the Corporation may direct. The Vice-Chairperson shall preside over all meetings of the Directors in the absence of the Chairperson and shall have such other duties as the Directors of the Corporation may prescribe. <u>The Vice-Chairperson is authorized to perform all duties of the Chairperson in the event of absence, unavailability or incapacity of the Chairperson.</u>

SECTION 4. <u>Appointment and Delegation</u>. The Directors of the Corporation may appoint such officers, employees and other agents of the Corporation as are deemed necessary to effectuate the purposes of the Corporation and may delegate to such officers, employees and

agents such powers and duties as the Directors may deem proper and in accordance with the above goal.

### **ARTICLE III**

#### MEETINGS OF THE CORPORATION

- SECTION 1. <u>Annual Meeting</u>. The Annual Meeting of the Corporation shall be held on such date as shall be agreed upon by the Directors and shall be designated in the notice of such meeting.
- SECTION 2. <u>Regular Meetings</u>. The Directors of the Corporation may establish a schedule of regular meetings to be held, within the State of New York, between the annual meetings.
- SECTION 3. <u>Special Meetings</u>. Special Meetings may be called by the Chairperson, whenever she/he deems it expedient, and shall be called by the Chairperson upon request of a majority of the Directors of the Corporation.
- SECTION 4. <u>Notice</u>. Five days notice shall be given to each Director prior to any meeting of the Corporation.
- SECTION 5. <u>Waiver of Notice</u>. Notice of any meeting of the Corporation need not be given to any Director if waived in writing by him/her either before or after such meeting, or if he/she shall be present at such meeting. No notice may be given of any meeting if all the Directors then in office shall be present thereat. Notice of an adjourned meeting need not be given to any Director present at the time of the adjournment.
- SECTION 6. Quorum and Exercise of Powers. A majority of the whole number of Directors then in office shall constitute a quorum for the transaction of any business or the exercise of any power of the Corporation. The Corporation shall have power to act by a majority of the Directors present at any meeting at which a quorum is in attendance, except a unanimous

vote of all Directors <u>then in office</u> shall be required for approval of a resolution authorizing the issuance of bonds or notes or any supplemental or amendatory resolution.

SECTION 7. Meetings by Conference Telephone. If the Chairperson determines there is a need for the Directors to act before such time as it is possible or practicable to bring a quorum of the Directors together at the same location, the Chairperson may give notice that Directors may participate in a meeting of the Corporation by means of conference telephone or similar communications equipment, by means of which all persons participating in the meeting can hear each other and persons present at the designated place of the meeting can hear all of the persons participating in the meeting, and such participation in the meeting shall constitute presence in person at such meeting. Any required notice of the place of a meeting at which participation is by means of a conference telephone or similar communications equipment shall be sufficient if it designates as the place of the meeting, the place at which one or more of the participants in the meeting is located at the time the meeting is held.

SECTION 8. <u>Procedure</u>. The order of business and all other matters of procedure at each meeting of the Corporation may be determined by the presiding officer.

## ARTICLE IV COMMITTEES

SECTION 1. <u>Committees</u>. The Corporation may create one or more committees of the Corporation, which committees shall exercise the powers and perform such duties as the Corporation may determine.

# ARTICLE V INDEMNIFICATION

SECTION 1. <u>Indemnification of Officers, Directors and Employees</u>. The Corporation shall indemnify and hold harmless all Directors, officers and employees of the Corporation in the same manner as State employees are indemnified in their official actions and to the full extent

permitted by law, as the same may exist at the time such person may become entitled to indemnification by the Corporation.

## ARTICLE VI AMENDMENTS

SECTION 1. <u>Amendments</u>. These By-Laws may be amended by resolution duly adopted at any meeting, provided that notice of intention to present such resolution shall have been given in advance of the meeting at which the motion to adopt such resolution is made. Such notice shall have appended thereto the complete, written text of the By-Laws being proposed. Approval of amended By-Laws requires affirmative vote of a majority of the Directors present at a meeting at which such a quorum is in attendance.

# ARTICLE VII SUSPENSION OF BY-LAWS

SECTION 1. <u>Suspension of By-Laws</u>. By affirmative vote of a majority of Director present at a meeting at which a quorum is in attendance, the provisions of any or all of these By-Laws, except as may be otherwise provided by law, may be temporarily suspended.