UNIVERSITY AT ALBANY
State University of New York

| OSC Use Only: |
|---|
| Reporting Code: |
| Category Code: CE |
| Date Contract Approved: |

**FORM A**

# State Consultant Services - Contractor's Planned Employment From Contract Start Date Through The End Of The Contract Term

SNY01 3320239

| | | | |
|---|---|---|---|
| State Agency Name: | University at Albany, SUNY | Agency Code: | 28010 |
| Contractor Name: | The Research Foundation for SUNY on behalf of the University at Albany | Contract Number: | C005059 |
| Contract Start Date: | 1/1/2015 | Contract End Date: | 12/31/2015 |

| Employment Category | Number of Employees | Number of hours to be worked | Amount Payable Under the Contract |
|---|---|---|---|
| Administrative Services Managers 11-3011.00 | 7 | 585.0 | $ 43,507.18 |
| Computer Suppt. Specialist 15-1041.00 | 1 | 117.0 | $ 6,071.99 |
| Computer Programmers 15-1021.00 | 2 | 97.5 | $ 6,742.41 |
| Education Administr. -Postsec 11-9033.00 | 1 | 39.0 | $ 7,175.92 |
| Exec. Secretaries & Admin. Assistants. 43-6011.00 | 3 | 409.5 | $ 14,061.77 |
| Graphic Designer 27-1024.00 | 0 | 0.0 | $ - |
| Network & Computer Sys Adm 15-1071.00 | 0 | 0.0 | $ - |
| Office & Administrative Support, all other 43-9199.99 | 0 | 0.0 | $ - |
| Vocational Educ. Teacher - Postsec. 25-1194.00 | 7 | 6,181.5 | $ 321,836.74 |
| Graduate Teaching Assistant 25-1191.00 | 0 | 0.0 | $ - |
| Social Scientists & Related Workers, All Other 19-3099.99 | 0 | 0.0 | $ - |
| Training and Development Managers 11-3042.00 | 1 | 390.0 | $ 25,854.24 |
| Social Science Research Assistant 19-4061.00 | 1 | 58.5 | $ 4,983.74 |
| Statistician 15-2041.00 | 0 | 0.0 | $ - |
| | 0 | 0.0 | $ - |
| | 0 | 0.0 | $ - |
| | 0 | 0.0 | $ - |
| **Total this page** | **23** | **7,878.0** | **$ 430,234** |
| **Grand Total** | 23 | 7,878.0 | $ 430,234.00 |

Name of person who prepared this report: Julie Aversa
Title: Project Staff Associate
Phone No: 518-956-7857

Preparer's Signature: Julie Aversa, Project Staff Associate
Date Prepared: 2/12/2015



WP#5 CC10

(Use additional pages as necessary)

# FORM A - Data Entry Form

| | |
|---|---|
| State Agency Name | University at Albany, SUNY |
| Contract Start Date | 1/1/2015 |
| Contract End Date | 12/31/2015 |
| Agency Code | 28010 |
| Contract Number | |
| Name of Report Preparer | Julie Aversa |
| Title | Project Staff Associate |
| Phone Number | 518-956-7857 |
| Date Report Prepared | 2/12/2015 |

| | |
|---|---|
| Merit rate | 0.00% |
| Cola Rate | 2.00% |
| F&A Rate | 27.97% |
| Default hours in work week | 37.5 |
| Default Employee Type | Regular |

| Employee Type | Fringe Rate |
|---|---|
| Regular | 43.00% |
| Summer | 15.00% |
| Graduate | 14.00% |
| Undergrad | 5.00% |
| IFR (NYS) | 55.18% |

Salary Calculation Method

Method 1 (●) Use 52 week year and 26 pay periods method (Use Yrs, Mths, Wks, Days)

Method 2 ( ) Use Payroll 52.14 weeks / 26.07 pay periods per year method (Use Performance Period)

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Check to 'Apply' Default Values in that column | ☐ | ☐ | ☑ | ☐ | ☑ | ☑ | | |
| Defaults | 1/1/2015 | 12/31/2015 | Regular | 100% | 37.5 | Yes | | |

For "Salary in Period" calculation

weeks /yr: 52

pay periods/yr: 26

## Section II: PROJECT PERSONNEL COST

| A1. PERSONNEL - R.F. | TITLE | Employment Category | ANNUALIZED SALARY | Salary Calculation Basis (Use one or the other): Performance Time (Use with Method 1 only) Yrs | Mths | Wks | Days | Performance Period (Use with Method 2 only) Start Date | End Date | Employee Type R,S,G,U, or I (used for fringe rate) | % effort to Project | Hours in Work Week | Merit & Cola Apply? (Y/N) | Weeks in Period | Salary in Period | Merit + Cola | Subtotal-Salary | Effective Fringe Rate (See Employee Type) | Fringes | F&A @ 27.97% | Amount Payable Under Contract | Number of Hrs to be Worked |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | 52 | | | | Regular | | | | 52.0 | 0 | 0 | 0 | 43.00% | 0 | 0 | 0 | 0.0 |
| Aversa, Julie | Project Staff Associate | Administrative Services Managers 11-3011.00 | 85221 | | | 52 | | | | Regular | 4.00% | 37.5 | Yes | 52.0 | 3,409 | 68 | 3,477 | 43.00% | 1,495 | 1,391 | 6,363 | 78.0 |
| Bashaw, Jessica | Sr Education Specialist | Vocational Educ. Teacher - Postsec. 25-1194.0 | 57000 | | | 52 | | | | Regular | 10.00% | 37.5 | Yes | 52.0 | 5,700 | 114 | 5,814 | 43.00% | 2,500 | 2,325 | 10,639 | 195.0 |
| Boram, Barbara | Administrative Assistant I | Exec. Secretaries & Admin. Assistants. 43-6011 | 33150 | | | 52 | | | | Regular | 5.00% | 37.5 | Yes | 52.0 | 1,658 | 33 | 1,691 | 43.00% | 727 | 676 | 3,094 | 97.5 |
| DiDonato, Riccardo | Sr Education Specialist | Vocational Educ. Teacher - Postsec. 25-1194.0 | 61364 | | | 52 | | | | Regular | 2.00% | 37.5 | Yes | 52.0 | 1,227 | 25 | 1,252 | 43.00% | 538 | 501 | 2,291 | 39.0 |
| Healy, Jessica | Project Staff Associate | Administrative Services Managers 11-3011.00 | 60000 | | | 52 | | | | Regular | 2.00% | 37.5 | Yes | 52.0 | 1,200 | 24 | 1,224 | 43.00% | 526 | 490 | 2,240 | 39.0 |
| Kovatchitch, Corinne | Administrative Assistant II | Exec. Secretaries & Admin. Assistants. 43-6011 | 38112 | | | 52 | | | | Regular | 10.00% | 37.5 | Yes | 52.0 | 3,811 | 76 | 3,887 | 43.00% | 1,672 | 1,555 | 7,114 | 195.0 |
| Lee, Lily | Senior Programmer Analyst | Computer Programmers 15-1021.00 | 69073 | | | 52 | | | | Regular | 3.00% | 37.5 | Yes | 52.0 | 2,072 | 41 | 2,114 | 43.00% | 909 | 845 | 3,868 | 58.5 |
| Leon, Luis | Information Systems Assistant | Computer Suppt. Specialist 15-1041.00 | 54217 | | | 52 | | | | Regular | 6.00% | 37.5 | Yes | 52.0 | 3,253 | 65 | 3,318 | 43.00% | 1,427 | 1,327 | 6,072 | 117.0 |
| Vacant | Sr Programmer Analyst | Computer Programmers 15-1021.00 | 77000 | | | 52 | | | | Regular | 2.00% | 37.5 | Yes | 52.0 | 1,540 | 31 | 1,571 | 43.00% | 675 | 628 | 2,875 | 39.0 |
| Mastan, June | Proj Administrative Officer | Administrative Services Managers 11-3011.00 | 134269 | | | 52 | | | | Regular | 2.00% | 37.5 | Yes | 52.0 | 2,685 | 54 | 2,739 | 43.00% | 1,178 | 1,096 | 5,012 | 39.0 |
| McHale, Molly | Sr Education Specialist | Vocational Educ. Teacher - Postsec. 25-1194.0 | 52483 | | | 52 | | | | Regular | 90.00% | 37.5 | Yes | 52.0 | 47,235 | 945 | 48,179 | 43.00% | 20,717 | 19,270 | 88,167 | 1755.0 |
| Monaco, Eugene | Principal Investigator | Education Administr. -Postsec 11-9033.00 | 192222 | | | 52 | | | | Regular | 2.00% | 37.5 | Yes | 52.0 | 3,844 | 77 | 3,921 | 43.00% | 1,686 | 1,568 | 7,176 | 39.0 |
| Sotherden, Bryan | Prin Research Support Spec | Social Science Research Assistant 19-4061.00 | 89000 | | | 52 | | | | Regular | 3.00% | 37.5 | Yes | 52.0 | 2,670 | 53 | 2,723 | 43.00% | 1,171 | 1,089 | 4,984 | 58.5 |
| Potter-Reger, Pamela | Prin Education Specialist | Vocational Educ. Teacher - Postsec. 25-1194.0 | 89253 | | | 52 | | | | Regular | 15.00% | 37.5 | Yes | 52.0 | 13,388 | 268 | 13,656 | 43.00% | 5,872 | 5,462 | 24,990 | 292.5 |
| McGuire, Deborah | Proj Administrative Officer | Administrative Services Managers 11-3011.00 | 127701 | | | 52 | | | | Regular | 3.00% | 37.5 | Yes | 52.0 | 3,831 | 77 | 3,908 | 43.00% | 1,680 | 1,563 | 7,151 | 58.5 |
| Thompson, John D. | Training Program Coordinator | Training and Development Managers 11-3042.0 | 69256 | | | 52 | | | | Regular | 20.00% | 37.5 | Yes | 52.0 | 13,851 | 277 | 14,128 | 43.00% | 6,075 | 5,651 | 25,854 | 390.0 |
| VanAlstyne, Melody | Administrative Assistant II | Exec. Secretaries & Admin. Assistants. 43-6011 | 34413 | | | 52 | | | | Regular | 6.00% | 37.5 | Yes | 52.0 | 2,065 | 41 | 2,106 | 43.00% | 906 | 842 | 3,854 | 117.0 |
| Harrison, Emily | Project Staff Assistant | Administrative Services Managers 11-3011.00 | 46000 | | | 52 | | | | Regular | 2.00% | 37.5 | Yes | 52.0 | 920 | 18 | 938 | 43.00% | 404 | 375 | 1,717 | 39.0 |
| Fortune, David | Sr Education Specialist | Vocational Educ. Teacher - Postsec. 25-1194.0 | 52483 | | | 52 | | | | Regular | 90.00% | 37.5 | Yes | 52.0 | 47,235 | 945 | 48,179 | 43.00% | 20,717 | 19,270 | 88,167 | 1755.0 |
| Rowan, Dawn | Project Staff Associate | Administrative Services Managers 11-3011.00 | 68289 | | | 52 | | | | Regular | 15.00% | 37.5 | Yes | 52.0 | 10,243 | 205 | 10,448 | 43.00% | 4,493 | 4,179 | 19,120 | 292.5 |
| Meade, Julia | Sr Education Specialist | Vocational Educ. Teacher - Postsec. 25-1194.0 | 56368 | | | 52 | | | | Regular | 10.00% | 37.5 | Yes | 52.0 | 5,637 | 113 | 5,750 | 43.00% | 2,472 | 2,300 | 10,521 | 195.0 |
| Loucks, Kristine | Project Staff Assistant | Administrative Services Managers 11-3011.00 | 51001 | | | 52 | | | | Regular | 2.00% | 37.5 | Yes | 52.0 | 1,020 | 20 | 1,040 | 43.00% | 447 | 416 | 1,904 | 39.0 |
| Teabout, Jennifer | Sr Education Specialist | Vocational Educ. Teacher - Postsec. 25-1194.0 | 52000 | | | 52 | | | | Regular | 100.00% | 37.5 | Yes | 52.0 | 52,000 | 1,040 | 53,040 | 43.00% | 22,807 | 21,214 | 97,062 | 1950.0 |
| | | | | | | | | | | | | | | | 230,494 | 4,610 | 235,104 | | 101,095 | 94,035 | 430,234 | 7878.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |
| | | | | | | | | | | | | | | 0.0 | 0 | 0 | 0 | #N/A | #N/A | #N/A | #N/A | 0.0 |

Form A Calculation
RF Award # 69971
Contract # CO27434
2015 OCFS Workplan # 5, CC10

| | |
|---|---|
| Equipment | 305 |
| Supplies | 2,500 |
| Staff Travel | 35,854 |
| Other | 7,016 |
| Trainee Costs | 8,650 |
| Subtotal | 54,325 |
| Indirect Costs on Above | 12,690 |
| Total Costs excluding Form A Costs | 67,015 |
| **Form A Total** (includes Salaries, Fringe, Consultants, Subcontractors & applicable indirect costs) | 430,234 |
| Total | 497,249 * |
| Contract Reimbursable Amount | 497,250 |
| *Difference due to rounding on Form A | (1) |