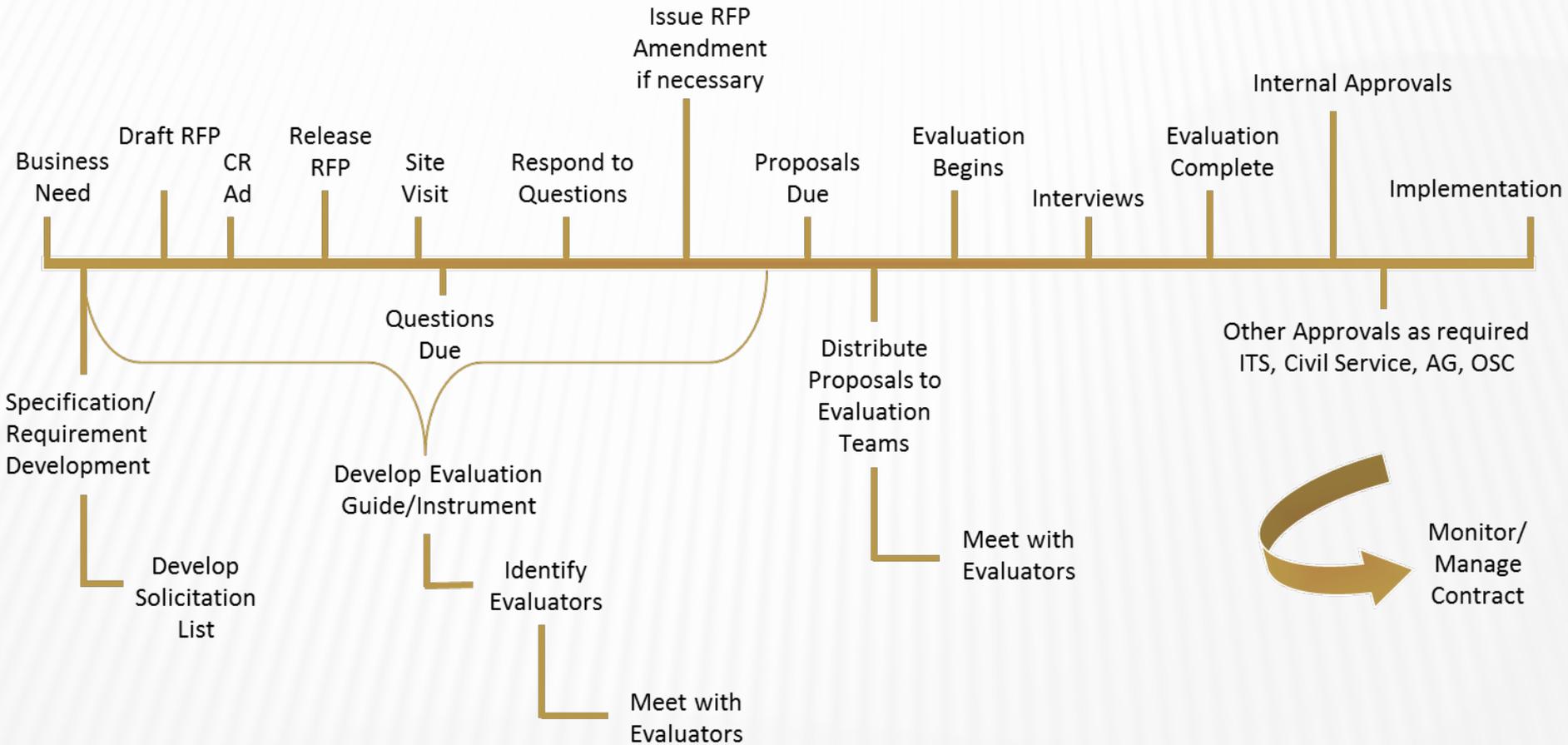


# RFP PROCUREMENT PLANNING - EVENTS



# RFP RECIPE GAME 3 – RFP TECHNICAL

## RFP

- RFP is for assessment services.
- Relative weight for evaluation is 60% Technical / 40% Cost.
- RFP stated that a vendor must have sufficient experience.
- RFP mandated ten references from each vendor.
- RFP identified the following criteria to be evaluated:
  - Plan of operation
  - Staffing Plan
  - References
  - Cost

## Evaluation Instrument

- Plan of operation: Maximum of 25 points
- Staffing Plan: Maximum of 20 points
- References: Maximum of 10 points
- Experience: Maximum of 5 points
- Cost: 40 points

## Two vendors provided a proposal.

- Vendor A has three year experience in conducting similar assessments.
- Vendor B has ten years experience in the assessment field.